PUBLIC NOTICE

Date: October 20, 2025

Beginning Monday, October 20, the Judiciary no longer has funding to sustain full, paid operations. The United States District Court for the Middle District of Tennessee will continue to perform its constitutional duty to hear and decide cases without interruption, but Court staff may only perform certain excepted activities permitted under the Anti-Deficiency Act.

Except for matters stayed by Administrative Order 82 Supplemental, all civil and criminal matters (i.e., conferences, hearings, trials, etc.) will proceed as scheduled unless otherwise ordered by the presiding judge.

Until the ongoing lapse in government funding is resolved, Clerk's Office operations are modified as follows:

- The Clerk's Office intake window will be closed. Clerk's Office staff will be available to assist by phone or to schedule in-person appointments. The Clerk's Office number is **615-736-5498**.
- The CM/ECF system and Pro Se Electronic Filing Portal are available for electronic filing of documents. Case information will be available on PACER. The Clerk's Office CM/ECF Help Desk staff will be available to assist filers at **615-695-2888**.
- Parties with manual filings authorized by the Local Rules or court order may submit them through the drop box in the Clerk's Office intake lobby between 8:00a.m. and 4:00p.m. The filings will be docketed as of the date received. Parties may also call the Clerk's Office to set up an appointment if in-person assistance is required.
- Staff will be available to accept restitution, fine, and special assessment payments.
- The jury program is not affected by the appropriations lapse. Petit and grand jurors should continue to report as directed. Jurors will be paid standard attendance fees, travel expenses, and reimbursed for parking fees. Questions should be directed to **615-736-5483**.
- Attorney admission swearing-in ceremonies and naturalization ceremonies will be suspended. Attorneys seeking admission to satisfy time-sensitive case requirements may contact the Clerk of Court to discuss available options. Motions for pro hac vice admission will continue to be reviewed and ruled upon in the normal course.
- Copy requests will be considered and fulfilled on a case-by-case basis.

Please direct any questions regarding operations during a lapse in appropriations to Clerk of Court Lynda Hill or Chief Deputy Clerk Vicki Kinkade at 615-736-5498.

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